

42 BEANSBURN KILMARNOCK SCOTLAND KA3 1RL Tel 01563 521098 Email lwtrust@lwtrust.co.uk www.lordsworktrust-kilmarnock.co.uk

Dear Sir/Madam

Further to the introduction of General Data Protection Regulation (GDPR) we now require your consent to hold, process and share your personal data.

The information that we hold for you includes:

Name

Address

E-mail

Telephone Numbers

Family information

Bank Details

Prayer Letters

We use this information:

To inform donor who send a gift

For audit & accounting purposes

For IT provider

For banking systems to lodge directly to your account

To insert items for prayer in Look on the Fields and Fortnightly Newsletters

For general enquiries

Under the regulations you must opt-in to say whether you consent to Lord's Work Trust holding and sharing your personal data. Please complete and return this form by post or e-mail to lwtrust@lwtrust.co.uk as soon as possible.

We apologize for any inconvenience this process may cause but we are undertaking this exercise to ensure that we are fully compliant with our legal obligations.

For full details of our Privacy Policy, please check our website – www.lordsworktrust-kilmarnock.co.uk or alternatively we can send one on request.

Data Protection Officer

Print

Date

Lord's Work Trust **PLEASE COMPLETE** WORKER **SPOUSE** Name Address E-mail Telephone **Family Information Bank Details Prayer Letters** Signature Signature

Print

Date